

VCTM Board Meeting  
Wednesday, August 26, 2015  
5:00-7:30pm  
VT-NEA in Montpelier

Present: Kate McCann, Christine Latulippe, Roberta Baker, Jean McKenny, Sue Abrams, Mary Calder, Sean Sullivan, Patty Kelley, David Rome, Katie Wesby and Lara White

The minutes of the May 19, 2015 meeting were approved on a motion made by Kate and seconded by Christine.

The treasurer's report was given by Roberta. She reported that the leadership conference expenses for three board members to attend was approximately \$3700. Vctm was reimbursed for \$1200 of those expenses reducing the total cost to about \$2500. She reported that VCTM has a cash balance of \$10,408.79 at this time. This money is in the checking account as she closed out a CD containing \$7068 and moved that money into checking. She feels that we should open a savings account for some of the money. Kate agreed to have her name added to Roberta's for a new savings account. On a motion made by Mary and seconded by Sue the board approved of moving \$1000 into a savings account from checking. This account will be opened at the Community National Bank as the checking account is there and they have several Vermont offices for convenience.

Kate announced the new VCTMPresident.com e-mail account.

Roberta mentioned that we also have [vctm2011@gmail.com](mailto:vctm2011@gmail.com) which works well for pay pal etc.

Sue was congratulated for having recently received the 2013 Presidential Award.

Roberta was congratulated for having recently been appointed the ATMNE Newsletter Editor.

Kate was congratulated for being a Vermont finalist for the 2015 Presidential Award.

Lara White reported from the Agency of Education. She reported that offerings such as networking meetings will probably not start until November. She is looking for people and could use VCTM people (6-12 in math) to help with some of the agency's efforts. There is some money (\$18.75 per hour outside of regular workday) available for people willing to facilitate different regions for Math Morsels. Sue Abrams reported that she has done endorsement reviews for MS and HS math for the agency in the past. Lara also reported that Tracy Waterson and a small team are doing some coaching K-5, 6-8 and 9-12 at different locations in the state to help teachers understand the learning progressions.

VCTM Board Meeting Dates for 2015-2016 were agreed upon. They are

Conference Working Meeting Wednesday October 7 at VNEA from 5-6:30 pm.  
Various board members volunteered to attend this meeting.

Business meeting at VCTM Conference, Oct. 16, 2015

Retreat November 13-14 in Randolph, VT at the Three Stallions Inn  
Approximate times: arrive for ~5:00pm dinner, meet 6:30-9:30pm Friday

8am-3pm on Saturday including breaks for breakfast and lunch.  
Rooms are reserved under VCTM and VCTM will pay for them all together.  
We'll need to share rooms, so find a roommate or two.

Meeting BY PHONE January 12 (Tues) 7:00-8:30pm

Meeting BY PHONE February 16 (Tues) 7:00-8:30pm

Face to Face Meeting April 6 (Weds) 5:00-7:30pm

Face to Face Meeting May 25 (Weds) 5:00-7:30pm

Jean passed out a document listing what offices will need to be elected and appointed in October. Discussion followed clarifying who is and is not willing to serve again. Jean will summarize this information into a document which can serve as the basis for nominations for positions at the annual business meeting in October.

A draft VCTM Flier had been distributed electronically and hard copies were distributed for discussion and potential changes. The purpose of the flier is to bring attention to what VCTM brings to mathematics teachers in Vermont. It will be included in the conference "goodie bag" as well as being passed out at Math Morsels meetings and other appropriate venues. David suggested a reordering of a couple of the listed items as an improvement.

The three persons attending the NCTM Affiliate Leadership Conference reported on the conference. All three, Kate, Patty and David reported that they gained ideas from attending.

Specifically David and Patty shared an idea about using an online service such as Wild Apricot. It rolls fragmented pieces of an organization into one coordinated spot. These might include membership, finances, conference registrations, events, calendar and e-mails. They estimated a price of about \$500 per year for this service. Other states use something like this and the group will continue to explore the possibility of VCTM using it also.

Also Kate and David brought back the idea for a Rookie Award. They proposed three levels for such an award (K-5, 6-8 and 9-12). The award would be given to a mathematics teacher in his/her first 3 years of teaching. They envision a small cash award and plaque be given to recipients. Recipients would be nominated by teachers in the schools. After receiving an award the recipient would be asked to write an article for the newsletter and be invited to present at a VCTM conference. They suggested a June 1 deadline for nominations and that we place a note in conference folders asking for letters nominating teachers. They indicated that this Rookie Award is not a replacement for the Innovators or the Robert Chaffee Service Award. In addition to the conference a newsletter promotion was proposed. It is planned that for both the nominator and nominee this be a simple process. There was a group consensus for the acceptance of this idea.

Kate shared an idea of VCTM organizing a Math Fair for Vermont. This would be similar to a science fair. She reported that North Carolina does regional fairs in Feb/March and a state fair in

May. All use a common judging criteria. The kids presenting are interviewed at the fairs endorsing discourse in mathematics. They usually present in groups in the lower grades and as partners in the upper grades. A state level competition could be held at a university helping VCTM to potentially connect with higher education. A college could also help judge the fair. Questions about when to do it and how to fund it arose. Marlboro College was mentioned as a possible site as programs there are project based. It was decided to talk about this more at the November retreat. Sue mentioned a CoMap modeling competition available to schools and believes that Montpelier HS is the only VT school that competes. She agreed to send information about this to David so he could mention it in the Newsletter possibly inducing more schools to compete.

All three attendees were enthusiastic about the conference in general. They felt more connected to NCTM. They are going to try a “shadowcon” idea (an idea gained in Phoenix) for three presentations at the VCTM Fall Conference.

The remainder of the meeting time was spent reviewing preparations for the 2015 VCTM Conference on October 16<sup>th</sup>. The site visit (Mary and Kate), the presenters responses (Sue, Kate, Patty and Jean), the food preparations, the technology requirements, registration (Roberta and Christine), postcards (Lara), door prizes (Sue), ESANE and welcome materials (Sue) and schedule (David) were all reviewed. Possible volunteers may come from Norwich (Christine).

Under New Business Jean announced that Tony Trono's wife (June) passed away recently. They were married 65 years. Also David announced that the Newsletter would come out after September 1.

The following agenda items and areas of focus for November 2015 Board Retreat are listed below.

VCTM Budget

Post-conference reports on membership and conference expenses/income

VCTM Vision

Roles and responsibilities of VCTM Board Members (who do we need, what do we do?)

Updating VCTM bylaws

Future programming/events sponsored by VCTM

The meeting adjourned at 7:32 pm.

Respectfully submitted,

Jean McKenny, Temporary Secretary